

The Samoyed Club Incorporated



Constitution and Rules

14 February 2003

CONTENTS

Rule	Page
1. NAME	3
2. OBJECTS	3
3. MANAGEMENT OF THE CLUB	4
4. MEMBERSHIP	5
5. ELECTION OF MEMBER	6
6. ELECTION OF LIFE MEMBERS	6
7. FINANCIAL YEAR	6
8. SUBSCRIPTIONS	6
9. CLUB PRIVILEGES	7
10. ANNUAL GENERAL MEETING	7
11. SPECIAL GENERAL MEETING	7
12. VOTING AT ANNUAL & SPECIAL GENERAL MEETINGS	8
13. COMMITTEE MEETINGS	8
14. QUORUMS	8
15. ACCOUNTS AND RECORDS	9
16. BANKING	9
17. ANNUAL REPORT AND BALANCE SHEET	10
18. TROPHIES	10
19. RESIGNATION OF MEMBERSHIP	11
20. MISCONDUCT	11
21. COMMON SEAL	11
22. BY-LAWS	12
23. ALTERATION TO RULES	12
24. WINDING UP	12
25. POWERS OF COMMITTEE	13
26. OFFICERS	13
27. LIABILITY OF CLUB	13
BIBLIOGRAPHY	13

1. NAME

The Club shall be called "The Samoyed Club Incorporated."

2. OBJECTS

1. To hold meetings of persons interested in Samoyed Dogs.
2. To encourage their breeding and exhibition.
3. To hold lectures and to do all things to improve the general standard of Samoyeds.
4. To observe the New Zealand Kennel Clubs standard for Samoyeds.
5. To hold Ribbon Parades and other functions decided by the Committee.
6. To support only recognised Clubs affiliated to the New Zealand Kennel Club.

3. MANAGEMENT OF THE CLUB

The Management of the Club shall be vested in the President, one Vice President, Secretary/Treasurer, or Secretary, Treasurer, and a committee of up to ten members who shall be elected at the Annual General Meeting and shall hold office, subject to these rules, until the next Annual General Meeting.

A payment of an honorarium be made to the Secretary, to be determined by the Committee each year.

The appointment of an Honorary Auditor shall take place at the Annual General Meeting. Payment of honorariums to be determined by the Committee each year.

The President of the Club shall be Chairman at all meetings connected with the clubs affairs, and in his absence the Vice President.

Any member of the Committee shall ipso-facto vacate office if:

(1) He is absent for three consecutive meetings of the committee without leave of the committee.

(2) By notice in writing he resigns his office.

Interim vacancies on the Committee shall be filled by the committee.

Honorary officers consisting of one Patron and such number of Vice Patrons as shall be decided upon from time to time, can be appointed at the Annual General Meeting each year.

25. POWERS OF COMMITTEE

Any matter arising which is not covered by the foregoing rules shall be determined by the Committee.

26. OFFICERS

To be eligible to take office, i.e. President, Vice-President or Secretary-Treasurer a member must have been financial for six months prior to the previous Annual General Meeting, and to become a Committee Member he/she must have been financial for six months.

27. LIABILITY OF CLUB

The Secretary, at all shows, demonstrations, parades etc. at which the public are admitted, will see that the following Notice is placed in a prominent position -

“The Club accepts no responsibility and will not be liable to any person for any loss, damage or injury whatsoever or howsoever occasioned.

BIBLIOGRAPHY

This booklet has been composed from the following rules and amendments lodged at the New Zealand Companies Office.
<http://www.companies.govt.nz/>

Constitution and Rules 17 May 1978.

Amendments 11 May 1979, 23 July 1981, 28 July 1982, 23 April 1990 and 27 January 1994.

22. BY-LAWS

The Committee shall have power to frame by-laws, regulations and standing orders as may from time to time be deemed necessary, provided that such by-laws, regulations and standing orders are not inconsistent with the rules.

23. ALTERATION TO RULES

The rules of the Club may be altered, added to or rescinded at any Annual or Special General Meeting of the Club, of which at least seven days notice has been given to the Members by post. The notice so given, shall contain a copy of, or state briefly the nature of, the motion to be moved at the General Meeting so called. All proposed alterations to the rules shall be by way of notice of motion signed by the proposer and seconder and delivered to the Secretary-Treasurer and shall be dealt with at the next General Meeting of the Club or Special General Meeting called for the purpose of altering or amending such rules.

24. WINDING UP

If upon winding up or dissolution of the Club, there remains after satisfaction of all liabilities, any property whatsoever, the same shall not be paid or distributed among the Club Members but shall be given to or transferred to some other Institution or Body having objects similar to the objects of the Club, such institution or body to be determined by a majority of the Members at a General Meeting held according to the rules of the Club, at or before the dissolution and default thereof, to such Institution or Body as a Judge of The Supreme Court of New Zealand may direct. All trophies to be returned to donors if wound-up.

4. MEMBERSHIP

Any breeder or owner of a Samoyed or person favourable to the objects and rules of the Club shall be eligible for Membership.

Every member of the Club shall communicate to the Secretary/Treasurer any change in their address and all notices posted to the last notified address shall be valid and deemed to have been given on the day following the date of posting.

Members joining the Club automatically accept all rules and by-laws of the Club.

Liability of a Member shall be limited to his Annual subscription.

Membership to be defined as follows:

DOUBLE: Two members over the age of 17 who are living at the same address. Such persons who are financial for the current year shall be entitled to full Club privileges.

SINGLE: Any member over the age of 17 who is financial for the current year shall be entitled to full Club privileges.

JUNIOR: Any member under the age of 17 who is financial for the current year and shall have all the rights and privileges of the Club except the right to vote.

5. ELECTION OF MEMBER

New members shall be elected by a simple majority ballot at a committee meeting. All requests for membership to be dealt with by the Committee and new members advised in writing of their election.

Payment of subscription together with application for membership does not necessarily infer the applicant will be accepted for membership. In the event of membership being refused the subscription fee shall be returned to the applicant.

6. ELECTION OF LIFE MEMBERS

The Annual General meeting may by resolution elect life members of the Club. They shall be exempt from all subscriptions and shall, subject to the rules, be entitled to all rights and privileges of an ordinary member. Nominating of Life Membership must first be submitted to the Committee for approval.

7. FINANCIAL YEAR

The Financial Year commences January 1st, and ends December 31st. of each Year.

8. SUBSCRIPTIONS

The Annual Subscriptions be set by the Committee for the following year.

19. RESIGNATION OF MEMBERSHIP

A Member of the Club may resign after payment of the current Year's subscription by giving notice in writing of his intention to the Committee. Any person ceasing to be a Member shall forthwith return either in person or by post, to the Club or Secretary-Treasurer or Trophy Steward, any trophy or property belonging to the Club.

20. MISCONDUCT

Any member charged with being guilty of any conduct or practise unbefitting to the Club or calculated to discredit the Club, shall be summoned to appear before the Committee. Fourteen days notice by registered post of the charge shall be sent to the Member and he or she shall be entitled to appear before the Committee and/or appoint a representative in their stead and may also have an advisor at the Meeting. If after due enquiry he or she be found guilty, he or she shall be reprimanded or fined or disqualified or suspended or expelled from the Club, subject to an appeal to the N.Z.K.C. Any decision shall be deemed to be carried if a majority of not less than 3/4 of the Committee present vote in its favour.

21. COMMON SEAL

The Secretary-Treasurer of the Club shall have the custody of the Common Seal of the Club, and shall affix such seal to documents only on the direction of the Committee and in the presence of the President of the Club.

17. ANNUAL REPORT AND BALANCE SHEET

At the Annual General Meeting, the Committee shall lay before the Club the President's Report and an audited statement of income and expenditure, and an audited balance sheet containing a summary of the property and liabilities of the Club, from the time the last preceeding balance sheet was made.

A copy of the Annual report and Balance Sheet shall be sent to every financial member of the Club together with the notice convening the Annual General Meeting.

18. TROPHIES

The Committee shall have the power to allocate trophies for competition at Shows as finance permits. All trophies held by members must be returned to the Club or Trophy Steward or Secretary/Treasurer not later than the day of the Show for which the trophies are offered.

Reciprocants of these trophies are responsible for the care and insurance of any Perpetual Trophies during their time of possession.

Such trophies at all times remain the property of The Samoyed Club Inc. and are not to be taken beyond the Territorial Boundary of New Zealand.

All Cups and Trophies are to be engraved professionally by the recipient of the award.

9. CLUB PRIVILEGES

Only financial members shall be eligible to compete for the Clubs cups and trophies and only such members are entitled to Club privileges.

Members must be financial prior to the commencement of judging to be eligible to compete for cups/trophies at any Show.

10. ANNUAL GENERAL MEETING

The Annual General Meeting of members of The Club shall be held during the month of March each year, 14 days notice in writing to be given to each financial member.

11. SPECIAL GENERAL MEETING

An extraordinary General meeting of the members of the Club shall be called on requisition in writing to the Secretary/Treasurer signed by six members whereupon 14 days notice in writing, shall be forwarded by post by the Secretary/Treasurer to all members, specifying the objects of the meeting, to which alone discussion shall be confined.

A Quorum of any extraordinary general meeting shall be 12 members.

12. VOTING AT ANNUAL & SPECIAL GENERAL MEETINGS

Only Senior members who have been financial for six months prior to the Annual General Meeting or Special Meeting shall be eligible to vote at that meeting.

Voting shall be by ballot.

13. COMMITTEE MEETINGS

The committee shall meet as often as it shall deem necessary but shall meet at least four times a year. A meeting of the committee may be summoned at any time by the President, or the Vice-President, or five members of the committee. In the absence of the President and the Vice-President, the committee shall appoint a Chairman from their number. The Chairman shall have a casting vote in addition to his deliberative vote.

The Committee may elect from the Committee a Trophy Steward and a Points Steward.

The Committee shall have the power to appoint sub-committees for any special objects and delegate to such sub-Committee the powers of the Committee relating thereto.

14. QUORUMS

The Quorum of any General Meeting of the Club shall be 7 members. If within half an hour from the time appointed for any meeting a Quorum is not present, if such be a Special General meeting convened upon the requisition of members, it shall be dissolved. The Quorum for a Committee Meeting shall be 5 members present of which one shall be an Officer of the Club.

15. ACCOUNTS AND RECORDS

A register containing the names and addresses of all Members shall be kept up to date by the Secretary/Treasurer.

The Secretary/Treasurer shall keep proper minutes of proceedings at all meetings and committee meetings.

The Committee shall cause true accounts to be kept by the Secretary/Treasurer:-

- (1) Of all sums of money received and expended by the Club and matters in respect of which such receipt, and expenditure takes place.
- (2) Of all the assets, credits and liabilities of any description affecting any of the property of the Club.

The books of the Club shall be open to inspection by members of the Club at such reasonable times as shall be determined by, and with the permission of the Committee.

16. BANKING

All monies received shall forthwith be paid into the bank approved of by the Committee after being entered in the books of the Club as being received.

Payment of monies shall be authorised by the Committee, and any two of the President, Vice-President, Secretary/Treasurer, or Secretary, Treasurer, shall operate on the Bank Account on behalf of the Club. Bank withdrawals and endorsement of cheques to be signed by any two of the above named provided that they do not reside at the same address.